

THE TOWN OF FOREST HEIGHTS

RESOLUTION 67-2019

A RESOLUTION TO APPROVE THE SERVICES OF STEVENS MAINTENANCE, INC. TO PROVIDE STORMWATER DRAINAGE MAINTENANCE ON EXISTING TREE BOXES ON ROLPH DRIVE AND TO TRAIN PUBLIC WORKS PERSONNEL TO PERFORM THE SAME FOR FUTURE MAINTENANCE PURPOSES

Introduced by: Habeeb-Ullah Muhammad, Mayor

WHEREAS, the Town Council has the authority to approve the procurement of goods and services pursuant to Code Section 20.4 and Charter, Section 33-63(a) requires that all purchases and contracts for the Town government shall be made by the Mayor and Council and;

WHEREAS, specifically the above-mentioned sections of the Town Code and Charter sets forth the procedure for the procurement of services and goods and the disposal of surplus property and;

WHEREAS, Code section 20.4(6) allows for the exemption of the required competitive selection process by the Mayor and Town Council when the purchase qualifies as a sole source procurement of unique products and services and;

WHEREAS, as part of the Rolph Drive Roadway Rehabilitation and Improvements project, among other best practices, a bio-retention stormwater collection drainage system including tree boxes was installed along the scope of the project and;

WHEREAS, the tree boxes and drainage system require periodic maintenance and cleaning which has been conducted per contract provisions by the installer or approved contractor but, has now become the responsibility of the Town and;

WHEREAS, it is now time for the periodic maintenance of the drainage system to take place and, Stevens Maintenance, Inc. a stormwater drainage management firm, installed the system and has conducted said maintenance since the installation of the system and;

WHEREAS, this specialized maintenance and cleanout out process can be most effectively and efficiently be conducted by Stevens Maintenance, Inc. which qualifies this service as a sole source procurement and;

WHEREAS, the Public Works Department wishes to contract Stevens Maintenance, Inc. to perform the maintenance and provide training for the Public Works staff to take over the maintenance thereafter for a total cost of \$1,500.00 which is attached and referred to as Exhibit A.

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NOW, THEREFORE BE IT RESOLVED, that the Town Council hereby approves and authorizes the Mayor to enter into a contract with Stevens Maintenance, Inc. for a total cost of \$1,500.00 to be paid from Budget line item 7263.

AND, BE IT FURTHER RESOLVED, that the Mayor and Town Council of Forest Heights, Maryland hereby authorizes and approves the Mayor on behalf of the Town to execute any other related instrument or document necessary to carry out the intent of this Resolution.

AND, BE IT FURTHER RESOLVED, that this Resolution shall take effect upon its passage.

PASSED this 10 day of November 2019.

APPROVED: By Resolution of the Town Council of The Town of Forest Heights, Maryland

ROLL CALL VOTE

YEA/NAY/ABSTAIN/ABSENT

MUHAMMAD

Yea

KENNEDY II

Abstain

MANN

Yea

BARNES

Yea

HINES

Yea

WASHINGTON

Yea

NOBLE

Abstain

I HEREBY CERTIFY that the above Resolution No. 67 was passed by the required yea and nay vote of the Mayor and Council of Forest Heights on the 10 day of November 2019.

ATTEST:

THE MAYOR AND COUNCIL OF THE TOWN OF
FOREST HEIGHTS

SIGNATURE ON FILE

Sherletta B. Hawkins, Town Clerk

SIGNATURE ON FILE

By: _____
Habeeb-Ullah Muhammad, Mayor

SIGNATURE ON FILE

By: _____
Calvin Washington, Council President